

2008-2009



GRAY-NEW GLOUCESTER HIGH SCHOOL

10 LIBBY HILL ROAD
GRAY, MAINE 04039

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To: Parents / Guardians / Students
Ref: Unexcused Absence
From: Paul Penna, Principal
Date: December 3, 2008

Our School Improvement Team identified both improved daily attendance and academic achievement as goals for the 08-09 school year. As we strive to achieve these goals, we are instituting a new practice to improve school-wide consistency pertaining to students who are **unexcused** absent for a school day, part of a school day or a class. Beginning Friday December 5th students will be required to obtain an admit slip from the main office to re-enter class or classes. **In order for a student to obtain the admit slip the office requires a note or phone confirmation from a parent or guardian verifying the absence.** If the office cannot verify a student absence, the student will be issued a detention and will be given an admit slip to re-enter class. The student handbook outlines the excusable absences from school.

It is important that we work together in order to support our School Improvement Team goals. Please feel free to call my office at 657-9303 if you have any questions.

Thank you.